## VUGuest Wireless Network Access Instructions Villanova University – Office of Conference Services (Academic Year)

- 1. Connect to the guest wireless network ("VUGuest", NOT "VUMobile") and open any browser.
- 2. You will be redirected to the "Villanova Guest WiFi Self-Registration Portal" page. Please follow the simple steps below to create your individual username and password. Guest accounts are valid for 7 consecutive days; you will be prompted to create a new account if you are here longer than that or for example once a month. (If you are not redirected, no username/password is required and you will be online automatically after connecting to the guest wireless network.)

**NOTE:** Screen shots may look slightly different, but the process will be the same. If you are an international guest without a U.S. cell phone, please contact the University's IT department (610-519-7777 / walk-up TechZone in Chapter Hall) for assistance (hours below).

**STEP 1:** On the self-registration portal page, fill in the required information (your name, cell phone number, cell phone provider, e-mail address) and check the check box to confirm your acceptance of the Terms of Use. Then click "Register".



**STEP 2:** After clicking "Register", you will be redirected to the "Visitor Registration Receipt" page which contains your **username (your e-mail address)**. Your password will be sent to you via SMS/text message to the cell phone number provided during registration. Click "Log In".



**STEP 3:** After clicking "Log In", enter your username (if it is not already pre-populated) and the password you received via SMS/text message on the next screen. Check the check box to confirm acceptance of the Terms of Use again. Click "Log In" again.



3. After successful log-in and connection to the network, you will be redirected to the Villanova Homepage and are now able to access any website.

<u>Note:</u> Villanova University Guest WiFi access is limited to standard web access. Connecting to VPNs, remote access etc. is not possible.

## **VUGuest Wireless Technical Assistance:**

If you have connectivity issues or if you do not have a cell phone to receive a text message with your guest account password, please contact <u>Villanova University's IT Department</u> for assistance in obtaining a guest account.

By phone: Mon-Thu, 8am-7pm and Fri, 8am-5pm (610-519-7777)

In person: Mon-Thu, 9am-10pm, Fri, 9am-8pm, Sat-Sun, 12pm-5pm (TechZone in Chapter Hall)

Outside of the above hours, if you have trouble with creating a guest account and an urgent need for access to VUGuest, please contact <u>Villanova Conference Services</u> at <u>610-519-7580</u> to see if we may be able to assist you.

## **Classroom Technology & Media Support:**

For assistance with LCD projectors, speakers, presenter laptop connectivity, DVD players or any other classroom technology, contact the Classroom Support Hotline at 610-519-5631. Please remember that Villanova does not provide adapters and that speakers are responsible for providing their own method of connecting to the HDMI/VGA/Apple Mini Display Cord cables provided in all classrooms.